



**1. Applicant Details**

<b>Surname:</b>			
<b>Given Name(s):</b>		<b>Date of Birth:</b>	
<b>Address:</b>	<b>Suburb:</b>		
	<b>State:</b>	<b>Postcode:</b>	
<b>Home Phone No.:</b>		<b>Mobile Phone No.:</b>	
<b>Email Address:</b>			

**2. Emergency Contact Details**

<b>Surname:</b>			
<b>Given Name(s):</b>			
<b>Home Phone No.:</b>		<b>Mobile Phone No.:</b>	
<b>Email Address:</b>		<b>Relationship:</b>	

**3. Work Details**

Please tick your current work status

- |                                     |                                    |   |                                       |
|-------------------------------------|------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Full-time  | <input type="checkbox"/> Part-time | <input type="checkbox"/> Casual           | <input type="checkbox"/> Student      |
| <input type="checkbox"/> Unemployed | <input type="checkbox"/> Retired   | <input type="checkbox"/> Looking for work | <input type="checkbox"/> Other: _____ |

Please list your most recent volunteer and work experience

Position	Organisation	Start Date	End Date

Please list your skills to support your application (e.g. computer skills, typing, filing, other language skills)

- |   |   |
|---|---|
| • | • |
| • | • |

Please explain why you are interested and what you hope to gain from volunteering

Please choose any areas of interest (please tick all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Administration   | Preparing charts and packs; Data entry; Mail-outs; Other administrative tasks |
| <input type="checkbox"/> Hospitality  | Serving refreshments to patients  |
| <input type="checkbox"/> Ward   | Interacting with patients; Patient visitation; Socialisation; Care of flowers |
| <input type="checkbox"/> Welcoming & Guiding  | Guiding and directing visitors and patients                                   |
| <input type="checkbox"/> Arts   | Assisting with coordination of the Arts Program                               |
| <input type="checkbox"/> Other (please indicate if you are responding to an advertised role): |   |



Please specify your availability (please tick all that apply):

Monday                      Tuesday                      Wednesday                      Thursday                      Friday

**4. Referees** (please provide two professional referees who is NOT family)

<b>First Referee</b>	<b>Name:</b>	
	<b>Relationship:</b>	
	<b>Email:</b>	
	<b>Phone:</b>	
<b>Second Referee</b>	<b>Name:</b>	
	<b>Relationship:</b>	
	<b>Email:</b>	
	<b>Phone:</b>	

**5. Declaration** (please read each statement below and tick each checkbox to acknowledge your acceptance)

- I am applying for volunteer work at St Vincent's Private Hospital.
- I declare that the information contained in this application is true and correct.
- I understand that I will be required to participate in an interview and undertake a reference and background check.
- I understand that I will be required to undertake an induction program and mandatory training prior to my commencement.
- I shall not discuss patients' or hospital business matters with any other person except in the context of my official capacity.
- I shall not enter into any discussion with media representatives about patients or hospital business.

<b>Name:</b>			
<b>Signature:</b>		<b>Date:</b>	

**END OF FORM – PLEASE RETURN TO SPECIFIC SITE LISTED BELOW AND TICKING THE SPECIFIC SITE**

State	Hospital	Contact Details	Tick Box
<b>VIC</b>	St Vincent's Private Hospital East Melbourne Volunteer Coordinator	159 Grey Street, East Melbourne VIC 3002 Phone: 03 9411 7111 Email: <a href="mailto:Mission.Mailbox@svpm.org.au">Mission.Mailbox@svpm.org.au</a>	<input type="checkbox"/>
	St Vincent's Private Hospital Fitzroy Volunteer Coordinator	59 Victoria Parade, Fitzroy VIC 3065 Phone and Email is same for all Melbourne sites	<input type="checkbox"/>
	St Vincent's Private Hospital Kew Volunteer Coordinator	5 Studley Avenue, Kew VIC 3101 Phone and Email is same for all Melbourne sites	<input type="checkbox"/>
	St Vincent's Private Hospital Werribee Volunteer Coordinator	240 Hoppers Lane, Werribee VIC 3030 Phone and Email is same for all Melbourne sites	<input type="checkbox"/>
<b>NSW</b>	St Vincent's Private Hospital Griffith Volunteer Coordinator	41-45 Animoo Avenue, Griffith NSW 2680 Phone: 02 6966 8300 Email: <a href="mailto:SVPCHG.Enquiries@svha.org.au">SVPCHG.Enquiries@svha.org.au</a>	<input type="checkbox"/>
	St Vincent's Private Hospital Sydney Volunteer Coordinator	406 Victoria Street, Darlinghurst NSW 2020 Phone: 02 8382 7298 Email: <a href="mailto:SVPHS.Volunteers@svha.org.au">SVPHS.Volunteers@svha.org.au</a>	<input type="checkbox"/>
	Mater Hospital Volunteer Coordinator	25 Rocklands Road, North Sydney NSW 2060 Phone: 02 9900 7376 Email: <a href="mailto:Mater.Volunteers@svha.org.au">Mater.Volunteers@svha.org.au</a>	<input type="checkbox"/>
<b>QLD</b>	St Vincent's Private Hospital Toowoomba Volunteer Coordinator	22 Scott Street, Toowoomba QLD 4350 Phone: 07 46904057 Email: <a href="mailto:Volunteering@svpht.org.au">Volunteering@svpht.org.au</a>	<input type="checkbox"/>
	St Vincent's Private Hospital Northside Volunteer Coordinator	627 Rode Road, Chermiside QLD 4032 Phone: 07 3326 3156 Email: <a href="mailto:SVPHN.Volunteers@svha.org.au">SVPHN.Volunteers@svha.org.au</a>	<input type="checkbox"/>
	St Vincent's Private Hospital Brisbane Volunteer Coordinator	411 Main Street, Kangaroo Point QLD 4169 Phone: 07 3240 1194 Email: <a href="mailto:SVHBVolunteers@svha.org.au">SVHBVolunteers@svha.org.au</a>	<input type="checkbox"/>